

Class of 2021's –

Good afternoon! As we prepare for **Rotation 3**, we need to review a few details. Please make sure to read the following and complete the items that pertain to you.

- **ALL STUDENTS - NBME Vouchers available for Clinical Neurology, Internal Medicine, Obstetrics and Gynecology, Pediatrics, Psychiatry, and Surgery.** The [NBME Clinical Science Mastery Series \(CSMS\)](#) self-assessments are available for medical students to test their knowledge of the clinical sciences covered during a clerkship or medical education course. These self-assessments are built to the same content specifications as NBME clinical science subject examinations using items that previously appeared on recent subject examinations. If interested in a voucher, please contact [studentcomservices@med.uvm.edu](mailto:studentcomservices@med.uvm.edu).
- **ALL STUDENTS – Clerkship Objectives Attestation form.** In each Clerkship COMET's site there is a Clerkship Objective Attestation form. At the start of each clerkship, review the objectives and complete the 1-question attestation form.
- **How to use the Tracker:** In the COMET Bridge Clerkship site, clarifying information has been added on how to use the tracker (in addition to the video). The Clinical Interaction/Competency Tracker is a tool for students to enter details about all interactions and experiences during clinical rotations. All entries must be entered no later than 2-weeks from the encounter. If you are having issues viewing the tracker or entering encounters, call COMTS 802-656-7300.
- **Students in Bridge 1 B:** The Calendar for Bridge 1B is now available in VIC. Please see the attached letter with more information on the expectations of Bridge 1 –B.
- **Students with exam accommodations** – please make sure to inform the clerkship coordinator at the start of your next rotation of whether you will be using your exam accommodation.
- **Cleaning the Apartments** – If you are staying in a Larner apartment (in Norwalk, Danbury, Plattsburgh, and West Palm Beach) you are responsible for following the check-out procedure (attached).
- **St. Mary's students | Car details**—please make sure to leave the car keys in the designated box in each of the units. All cars MUST be left with a full tank of gas & ALL trash must be removed. Please be respectful of the students that will be using the vehicles after you leave. There is a folder in COMET that provides information on driving rules, oil changes & car maintenance.
- **St. Mary's, Danbury, Norwalk, and Plattsburgh students | Housing Check-out** — please make sure to review check-out instructions (attached & on COMET) which include the details related to cleaning and returning keys. Please note that if you do not follow these instructions, all students in the unit will be charged accordingly. This includes the cost to replace missing unit keys & missing mailbox keys.
- **St. Mary's, Danbury, Norwalk, and Plattsburgh students | Housing Check-In** —please make sure to review the instructions for checking into the unit (ON COMET)—you need to contact the

apartment complexes at least one week prior to your arrival. Please contact us if things are not in order when you arrive (missing keys, damaged vehicles, etc.) – we cannot fix these issues if we are not aware of them. If something is not right, take a picture and send it to me so that we can help fix the problem.

- **PRISM**—please watch for this email if you have not completed the training and are starting a rotation at UVM. The subject line will be “PRISM Training”. You must complete this training in order to start Rotation 3.
- **Parking for Bridge Week, 2-day Orientation, Family Medicine and away 7-week clerkship students**—Please note that if you fall into one of these categories, UVM will pay for a parking pass in the Commuter Black Lot for you during your time on UVM’s campus.
  - The permits for these particular time periods are issued as no cost to the student. You can either visit the Transportation and Parking Services Office and fill out an application or complete the online form:

<https://www.uvm.edu/transportation/parking-services-student-commuter-yellow-medical-students>

- While completing this on-line application, you will have an option to have your permit mailed to your Given number. This option requires some advance planning as it has to go through campus mail. If you wait until just before you require parking then you will need to stop by the Transportation and Parking Services Office in order to pick up your parking permit.
- Besides the time period you wish to park at no cost to you, you may also indicate further parking needs which will be at your cost. Unfortunately this form does not process payment, but you may pay for the additional needed time over the phone with a card or send us a check. This is also handy to request the permit need and make payment while picking up the permit from our office.
- Office hours are Monday-Friday 7:30 a.m. to 4:00 p.m., and they are located at 38 Fletcher Place in Trinity Campus.
  - **All students returning from away sites for Bridge**—approved for 1 week of parking while Bridge is taking place.
  - **All 7-week students returning from an away site (St. Mary’s, Danbury or Norwalk)**—approved for 2 day parking, for the days of their exams.
  - **All students departing for an away site (Danbury, Norwalk or St. Mary’s)**—approved for 2 days of parking while the 2-day orientation is taking place.
  - **Family Medicine Students**—approved for parking for 1<sup>st</sup> week of rotation while orientation is taking place.

Please email [jdrouin@med.uvm.edu](mailto:jdrouin@med.uvm.edu) with any other questions!

Thanks!

The Clerkship Team