



THE UNIVERSITY OF VERMONT
STUDENT ACCESSIBILITY SERVICES
DIVISION OF STUDENT AFFAIRS

HOW TO REQUEST AND USE FOUNDATION ACCOMMODATIONS

(updated 6/22/20)

- Complete the [Getting Started with SAS](#) online intake form if you are interested in determining eligibility for ADA accommodations.
- Contact Student Accessibility Services at access@uvm.edu, or call 802-656-7753 to schedule a meeting with an Accessibility Specialist as soon as possible.
- Once eligibility has been determined and accommodations identified, the accommodation letter will be sent by the SAS Accessibility Specialist to the student. The student should send the accommodation letter, via email, to Timothy Moynihan, Director of Academic Achievement at Timothy.M.Moynihan@med.uvm.edu
- Review information for testing at the Exam proctoring Center: LCOM Exams (attached)

Disability documentation will be stored confidentially in the Student Accessibility Services office. It is not necessary nor recommended to give copies to the faculty. An Accessibility Specialist will prepare an accommodation letter for the student to use to notify the appropriate faculty/staff of your eligibility for services and of the recommended accommodations.