Testing at the Exam Proctoring Center: 
LCOM Exams

EPC Location & Contact Info

Address:
633 Main Street
Living/Learning A131
Burlington, VT 05405

Email: epc@uvm.edu
Phone: (802) 656-5767

What to Bring on Test Day
- Photo ID
- Laptop & Charger
- Internet Adapter Cord (just in case)
- UVM netID and password (this is typically different from your LCOM credentials and will be needed to log on to UVM’s wifi).

Reminders
- Scheduling confirmations and reminders from the EPC are sent to your uvm.edu email address (NOT med.uvm.edu). Please set up a filter to forward any relevant emails to an account you check regularly, if that is not already your uvm.edu account.
- Please plan to arrive to the EPC 15 minutes prior to your scheduled test time to set up your workstation and establish an internet connection.
- Any late arrivals will not be permitted to test without approval from the VIC team.
- If you need a break during testing, you must check in with an EPC staff person first.
- Please notify EPC staff of any concerns as soon as they arise.
- Please do NOT come to the EPC to test if you are sick (fever, cough, GI symptoms). Email epc@uvm.edu and contact the VIC team regarding an exam delay.

Exam Proctoring Center Rules & Conditions
- NO phones (turn off or in airplane mode and store in bag or coat).
- NO watches or wearables (including, but not limited to: analog/digital/smart watches and activity trackers).
- NO food/drink and NO gum in testing area (water only), even if you use a private room.
- NO unapproved items or materials not specified by instructor for this exam.
- NO coats, hoods, hats or backpacks in testing area (only headwear approved in advance).
- EPC staff will inspect any/all permitted materials prior to testing and may also check pockets.
- Please respect others students in the test area; refrain from making unnecessary noise.
- Breaks will be administered based on student accommodation and/or instructor discretion.
- Use restroom/fill water bottle prior to beginning your exam.
- Any/all used scrap paper must be turned in with exam materials during check-out.