

From: StudentCOMServices & LCOM Curriculum Services

Sent: Wednesday, September 16, 2020 4:05 PM

Subject: Update on Larner Study Spaces

Hello Medical Students,

During COVID-19, our Larner Facilities, Curriculum, and Medical Student Services Teams have worked together this past week to finalize an [updated Student Study Spaces reference document](#) (Note, you may need to **clear your cached images and files to see the latest and greatest**). They have also worked closely to update procedures to help ensure you have continued access to your campus and on-campus resources throughout the fall term. In that spirit, we wanted to provide you with the following “highlights reel:”

- **Meetings/Events:** To help limit the spread of COVID-19, we are asking all faculty, staff and students to host all meetings and/or events virtually wherever and whenever possible
- **Remote Days:** To help limit the spread of COVID-19, students are discouraged from coming to the Larner College of Medicine on remote days. However, if/when students need to visit campus on remote days, please avoid travel through the Medical Education Center when our in-person curriculum is in session (typically 8am – 5:30pm, M-F).
- **Using Campus Rooms to Study:**
 - [Larner Student Study Spaces reference document](#)
 - Although students are not allowed to reserve/pre-book our rooms for study space, students are welcome to any of [our study spaces](#) whenever they are available
 - [Watch this quick video on how to see if a room is available via Outlook 365 and the Outlook application.](#) Students can use campus space for studying if/when the space is not reserved in Outlook.
- **[Dana Medical Library](#):** Dana Medical Library is open! Visit them [in person](#) or [online](#).
 - All small group study rooms are closed temporarily, until further notice, to limit the spread of COVID-19
 - The library is a full open study space, currently made available all UVM students
 - After-hours studying time is temporarily unavailable
- **Weekends:** Students have full access to the Larner Medical Education Center rooms on weekends if/when they are available. Please maintain the appropriate cleaning requirements (see next item) and [adhere to room capacity restrictions](#).
- **If feel you require a space on campus for a telemedicine appointment,** Medical Student Services is happy to help you. Please email studentCOMservices@med.uvm.edu to let them know you need a space for a healthcare appointment, and include the date and time you need a room.
- **If you require a space for another reason,** Please submit the following to studentCOMservices@med.uvm.edu:
 - Meeting/event purpose:
 - Name of the event/meeting:
 - Date and time of the event/meeting:
 - Estimated Number of Attendees (please note updated COVID-19 capacities in our Study Space reference document):
 - Sponsoring Organization (if applicable):
 - Event Primary Contact: [Name, Email Address]
 - Your room request may be declined or punted back to you for the following reasons:
 - Information is missing
 - A safer alternative to hosting on campus is identified in partnership with the requesting individual
 - The request is for study space; we do not reserve rooms for study space (see above)
 - NOTE: PHP project and tutoring time are exceptions; however, this fall, under COVID-19, both are being delivered virtually.
 - No rooms are available during the time you requested

- **Cleaning Guidelines**

- Cleaning supplies (spray and towels) are available in all Larner College of Medicine conference rooms and classrooms. We are working hard to monitor these supply levels on an ongoing basis, however, please [do not hesitate to let us know](#) if you notice supplies getting low.
- To limit the spread of COVID-19, please be sure to sanitize all rooms surfaces before and after using a space
- To limit the spread of COVID-19, please make sure to return table mics to the sanitizer in Med Ed 300 after you finish using them.
- [Common Area Cleaning and Disinfection Guidance](#)
- [Classroom Guidance to Prevent the Spread of COVID-19](#)
- [Electronics Cleaning and Disinfection Guidance](#)
- [Guidance for the Safe Use, Cleaning & Disinfection of Bathroom Facilities](#)

Please do not hesitate to reach out to us with any questions. We are thrilled to be here for you, supporting your success and your health and well-being every step of the way, during your medical education.

Kind regards,
Your Medical Student Services & Curriculum Teams

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