START: Student meets with SAS DRP to determine ADA accommodation eligibility

If indicated, student is instructed by SAS to consult with OME/SAS Liaison* (DAA)

Can the need(s) be met without an ADA accommodation?

Is this a non-standard or standard ADA accommodation?**

SAS provides student with dated ADA accommodation letter via email

RE QUIRED: Student emails SAS letter to OME DAA (providing timely notice for reasonable implementation planning)

Is the recommended accommodation "reasonable"?

SAS recommendation reviewed by Level Director, implementation staff, and Deans for Students as necessary to determine if the accommodation is "reasonable" ***

Non-Standard

SAS reviews accommodation recommendation(s) with OME/SAS Liaison (DAA) including student as necessary

SAS reviews outcome with student and works with OME to propose alternative accommodation options

Yes

Does SAS agree with outcome?

Student continues the interactive process with SAS or is referred by SAS to OME Student Services

Does the Student agree with letter and plan?

SAS provides student with dated ADA accommodation letter via email

Standard

SAS/OME Liaison communicates OME justification to SAS

SAS Program Director reviews recommendation and OME justification for NOT "reasonable"

Is the recommended accommodation "reasonable"?

SAS Health Sciences Specialist reviews accommodations with student prior to issuing letter

Does the Student agree with letter and plan?

Yes

No

CMS Accommodations Interactive Process

Interactive Process Typically Includes:
SAS Health Sciences Disability Resource Professional “DRP”
OME/SAS Liaison (Director of Academic Achievement) “DAA”
Level Director: Foundations (pre-clinical)
Level Director: Clerkships (clinical)
Associate Dean for Students (Advanced Integration Level, clinical)

Related LCOM Student Handbook Policy and Additional Information:
Technical Standards Policy 300.00
Support for Disabilities Policy 310.00

Requirement: Student emails SAS letter to OME DAA (providing timely notice for reasonable implementation planning)

*OME/SAS Liaison is Director of Academic Achievement or designee. The liaison role coordinates essential communications in the interactive process between SAS DRP, student, and those individuals that "need to know" for determining reasonability or implementation planning within policy.

**Standard Accommodation: An accommodation already regularly implemented at LCOM; to be "standard" both SAS and OME agree that "reasonability" does not need review for implementation.

***Determining "Reasonable" Accommodations: 1) Does it compromise LCOM Technical Standards Policy 300.00? 2) Does it fundamentally alter the program? 3) Is it an "undue" burden? 4) Does it put patient safety at risk?

**** A "collaborative committee" is constituted by Director of Academic Achievement, Dean(s) for Student, Level Director, and any UVM faculty or staff essential for deliberation and implementation considerations.