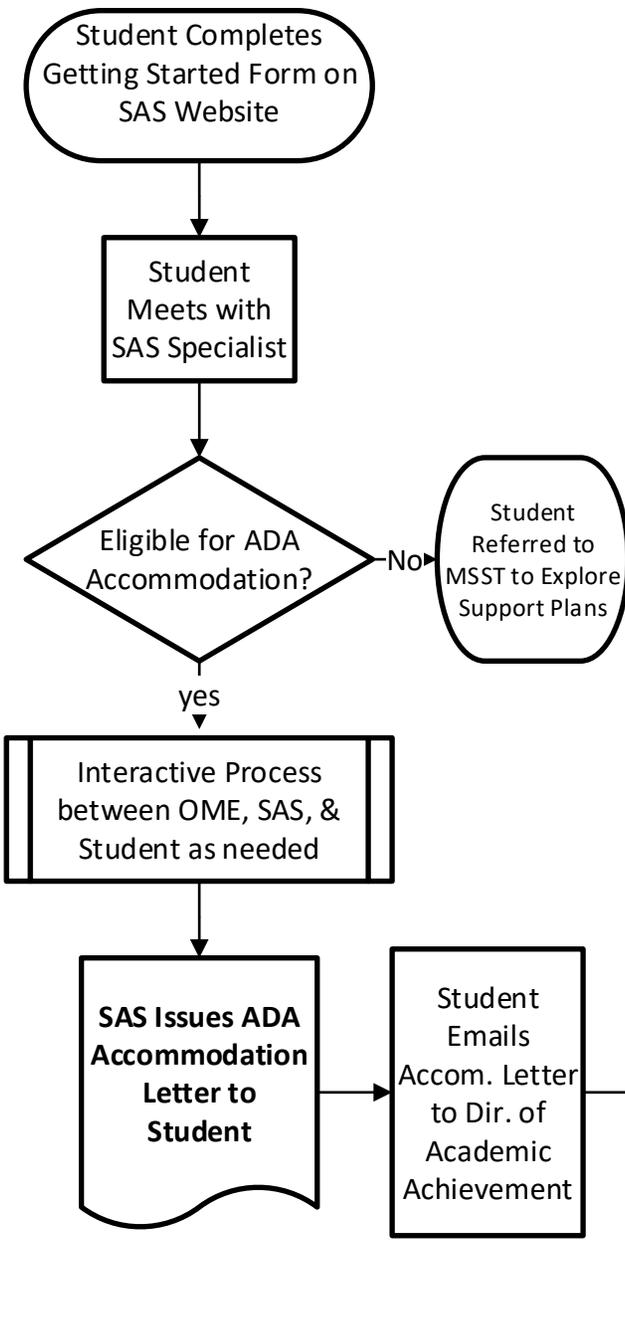


Med Student Flowchart for ADA Accommodations: An Interactive Process (Revised 8.12.21)



Description: This flowchart maps out the typical interactive process between Office of Medical Education (OME), Student, and Student Accessibility Services (SAS).

Essential Contacts:

- Director of Academic Achievement- **Dr. Tim Moynihan** (tmoynihan@med.uvm.edu). Dr. Moynihan is primary liaison between OME and SAS. Please reach out with any questions.
- SAS Health Sciences Disability Specialist - **Dr. Laura Clemmons** (lclemmon@uvm.edu). Dr. Clemmons is primary SAS specialist contact for medical Students

Notes:

- Students can initiate the interactive process at any point in the medical school curriculum. ADA accommodations are typically granted for each curricular level and will expire when the level has been completed. Students are encouraged to reach out to SAS to plan for upcoming levels in advance (e.g., transition from Foundations to Clerkships).

Please visit the LCOM/SAS information page for more information, including information on USMLE accommodation planning: <http://www.med.uvm.edu/student-services/academic-achievement/accommodations>

Acronyms:

- OME:** Office of Medical Education
- MSST:** Medical Student Services Team
- SAS:** UVM Student Accessibility Services
- ADA:** Americans with Disabilities Act

Med Student Flowchart for ADA Accommodations: Frequently Asked Questions (revised 8.12.21)

What are typical accommodations that Medical Students receive? - Typically, students will receive standard accommodations for summative exams (e.g., extended time, breaks as needed without penalty to time, private room). Medical students may also be eligible for non-standard accommodations that involve more extensive coordination and planning. Your meeting with SAS, along with the documentation and narrative you provide, will help SAS determine what you may be eligible for. SAS is also in active consultation with OME to determine accommodation reasonability and implementation planning.

When should I reach out to SAS? Any student can initiate the ADA accommodation eligibility process at any time during their medical education. Students should be aware that most accommodations take time and coordination to reasonably implement. We recommend anticipating accommodations for your next training level (Foundations, Clerkships, Advanced Integration) as early as possible.

What if I utilize accommodations at LCOM and want to pursue accommodations for a USMLE exam? - Students are encouraged to reach out to SAS during their first year if they are interested in pursuing Step 1 accommodations; students are referred to the USMLE website for information on requesting accommodations for any USMLE exam: <https://www.usmle.org/test-accommodations/requesting-accommodations.html>

Who knows about my accommodations when it is implemented? - The SAS accommodation letter that students submit to OME only includes information about the approved accommodation and does not include information about disability status. The Director of Academic Achievement determines the appropriate faculty or staff that need to be informed ("need-to-know") of the accommodation or accommodation plan for it to be successfully and reasonably implemented.

I am concerned about the stigma associated with receiving/using an ADA accommodation, who can I talk to about this? -- Medical students are encouraged to talk about any concerns regarding stigma with a Dean for Students, SAS Health Sciences Specialist, the Director of Academic Achievement, the Director of Student Well Being, or the Office of Diversity, Equity, and Inclusion (ODEI). Many medical students -- at all curricular levels-- receive accommodations that remove barriers to successful learning and training; we are here to support you in that process.

If I start the eligibility discussion with SAS am I committed to utilizing an accommodation? -- No, students make the decision to utilize an accommodation by formally submitted an SAS ADA accommodation letter to the Director of Academic Achievement. This is what initiates the implementation process in OME. Further, students can determine when and for how long they would like to utilize the accommodation before it expires through conversation with the Director of Academic Achievement.

What if I receive an accommodation letter and need another additional accommodation at a later time? -- You would simply submit any new letter you've received from SAS, which would serve to replace the active letter on file in OME. Often new accommodations are issued or adjustments are made to an existing accommodation. Be in regular contact with your SAS Health Sciences Specialist (Dr. Laura Clemmons) to anticipate any revisions or additional accommodations you may be eligible for.

I may have an undiagnosed disability that is unexpectedly impacting my medical education, how would I be able to receive an ADA accommodation? -- Students can always reach out to SAS to discuss accommodation eligibility. If it is determined that additional documentation is needed, students can work with the Medical Student Services Team or their health care team to discuss resources or referrals: (e.g., referrals for comprehensive learning evaluation, referrals to clinical psychologist).