

From: [Case, Colleen R](#)
To: [Case, Colleen R](#)
Subject: Staffing Updates for OME
Date: Wednesday, June 15, 2022 9:32:10 AM

The following is sent from Christa Zehle, M.D.

Dear OMSE Colleagues,

I am pleased to announce that Caroline Wolf, who has been working with us through a temporary employment service since October, has accepted the full-time position of Business and HR Administrative Assistant for OME. Caroline grew up in Vermont and graduated from UVM in 2021 with a Business degree from the UVM Grossman School of Business. Caroline has been working on special projects for the administrative team as well as assisting Dr. Huggett as we prepare for our Medical Curriculum Committee Annual Retreat being held next week. She officially starts in this new role on Tuesday, June 21. In her new position, Caroline will be supporting the Finance Administrator and the HR Administrator that we are currently recruiting for, which includes monitoring of the OME Business and HR email. Please join me in welcoming Caroline to her new role and the OME team.

In other staffing news, in June 2019, Chelsey Stack started working at the Larner College of Medicine, Office of Medical Education as an OME Administrative Coordinator, working at the front desk and being the face of OME. She has been an enthusiastic, energetic, valuable member of OME since that first day, making the OME monthly meetings upbeat and entertaining. Chelsey has notified us that she has decided to pursue a career in Early Childhood Speech and Language Pathology and as such, has accepted a position working with elementary school children at the Hinesburg Community School this summer and then Castleton Elementary School in the fall. This opportunity will allow Chelsey to gain valuable experience working with young children. As such, Chelsey will be resigning her position effective 7/8/22. The administration team, OME and all of LCOM wants to extend their best wishes and appreciation to Chelsey for all she has contributed to our students, our team and OME. We hope to post this position by the end of the week.

With appreciation,
Christa

I may at times send an email message after/outside work hours based on my schedule. I value your work-life boundaries and rhythm. Please do not feel any pressure to respond outside of your normal work or school hours unless it is convenient for you. Thank you!

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Colleen R. Case
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