

**From:** [Daniel, Catherine](#)  
**To:** [LCOM Class Of 2025 List](#)  
**Subject:** Clerkship Lottery Process  
**Date:** Monday, October 3, 2022 3:48:03 PM  
**Attachments:** [Lottery Information.pdf](#)  
[image001.png](#)  
[Lottery Designee Form - class of 2025.pdf](#)

---

Hello Class of 2025!

We are excited to start preparing for your clerkship year!

As promised in an earlier communication, we are sending along information about the clerkship lottery. The attached information includes important dates and information you need to know about the lottery process.

- Site Exemption Requests (VT Campus Students Only) need to be uploaded to Oasis no later than October 6<sup>th</sup> (**THIS THURSDAY**). [Site Assignments Policy](#)
- Clerkship Information Sessions (VT Campus: MedEd 100 | CT Campus: MedEd 300) – In Person, Thursday, October 13<sup>th</sup> 5:00pm – 7:00pm
- Clerkship Flight Lottery (All Students) – In Person, Thursday, October 20<sup>th</sup> @ 3:30pm (MedEd 200 – location subject to change)
- Flight Group Trades – Deadline October 26<sup>th</sup>
- Student Panels – Dates/Times TBD for week of 10/24, VT Campus & CT Campus will have separate panels. Be on the lookout for information about these sessions.
- Site Lottery (VT Campus Students Only) – October 31<sup>st</sup> – November 2<sup>nd</sup> via Oasis
- Site Trades – Deadline November 11<sup>th</sup>

Later this week you will receive another communication from us that will include specifics about each clerkship and flight calendars that will help you in deciding which flight you would like to be in.

If you have questions at any time during this process (and beyond), please contact our team at [clinicalcurriculumteam@med.uvm.edu](mailto:clinicalcurriculumteam@med.uvm.edu).

*OME Clerkship Team*

Catherine Daniel  
Clerkship Team  
Office of Medical Education  
N100 Given Building

# Lottery Process

## Site Exemption Requests (LCOM-VT Campus Students Only)

**Submission Deadline: Thursday, October 6<sup>th</sup>**

The UVM Larner College of Medicine (LCOM) clerkship level curriculum offers opportunities at UVM Health Network Locations in Vermont, Upstate New York, New Hampshire, and Maine.

Students may be eligible for a clerkship site exemption if they meet specific criteria. To request a site exemption please complete the [form](#) and submit to Oasis no later than October 6<sup>th</sup> (2 weeks prior to the Flight lottery, [per the policy](#)). Please direct any questions to [Justin DeAngelis](#), Interim Assistant Dean for Students.

## Clerkship Information Meeting (All Students)

**Thursday, October 13 @ 5pm – 7pm**

**VT Campus Students – MedEd 100 | CT Campus Students – MedEd 300**

You are expected to attend this meeting in-person – you must submit for an excused absence if you cannot attend ([Foundations Level - Attendance Policy](#)). This meeting will be an overview of the clerkship year and relevant policies.

VT Campus Agenda Med Ed 100		CT Campus Agenda Med Ed 300	
5:00 – 5:45	<p><b>Welcome – Clerkship Level Director</b></p> <p><b>Overview of the Clerkship Year</b></p> <ul style="list-style-type: none"> <li>• Block Clerkship Year</li> <li>• Clerkships (with Directors)</li> <li>• Bridges</li> <li>• Clinical PCR</li> <li>• VT Campus Locations</li> <li>• VT Potential Placements</li> </ul> <p><b>Clerkship Policies</b></p> <ul style="list-style-type: none"> <li>• LCOM and AHEC Housing</li> <li>• Academic Achievement Resources &amp; Accommodations</li> <li>• Holidays &amp; Vacations</li> <li>• Work Week</li> <li>• Attendance</li> <li>• Grades &amp; AOA</li> </ul>	5:00-5:30	<p><b>Welcome - CT Associate Dean for CT Clinical Campus</b></p> <p><b>Overview of the Clerkship Year</b></p> <ul style="list-style-type: none"> <li>• Block Clerkship Year</li> <li>• Clerkships (with Directors)</li> <li>• Bridges</li> <li>• Clinical PCR</li> <li>• CT Campus Locations</li> <li>• CT Potential Placements</li> </ul> <p><b>Clerkship Policies</b></p> <ul style="list-style-type: none"> <li>• CT Housing</li> <li>• Academic Achievement Resources &amp; Accommodations</li> <li>• Holidays &amp; Vacations</li> <li>• Work Week</li> <li>• Attendance</li> <li>• Grades &amp; AOA</li> </ul>
5:45-6:30	<p><b>Clerkship Directors</b></p> <ul style="list-style-type: none"> <li>• Basic clerkship information &amp; structure</li> </ul>	5:30-6:10	<p><b>Clerkship Directors</b></p> <ul style="list-style-type: none"> <li>• Basic clerkship information &amp; structure</li> </ul>
6:30 – 7:00	<b>Q &amp; A</b>	6:10 – 7:00	<b>Q &amp; A</b>

## Clerkship Flight Lottery (All Students)

**Thursday, October 20<sup>th</sup> @ 3:30pm, MedEd200 (Location Subject to Change)**

The Clerkship Flight Lottery brings all students together to determine their flight group and the order that they will be completing their clerkships. You are expected to attend this meeting in-person – you must submit for an excused absence if you cannot attend ([Foundations Level - Attendance Policy](#)). You will also need to complete a designee form if you cannot attend.

Please bring a \$1.00 bill for a money jar activity - the last VT-Campus student and last CT-Campus student will split the money in the jar at the end of the lottery.

All students' names will be placed in a jar and names will be picked at random. When your name is called you will place your \$1 bill in the money jar and select your flight group based on the clerkship you would like to begin your year with.

Prizes will be given to CT-Campus student names that are picked 1<sup>st</sup>, 10<sup>th</sup> & 20<sup>th</sup> and the VT-Campus student names that are picked 25<sup>th</sup>, 50<sup>th</sup> & 75<sup>th</sup>.

<i>Flight A</i>	<i>Flight B</i>	<i>Flight C</i>	<i>Flight D</i>	<i>Flight E</i>	<i>Flight F</i>	<i>Flight G</i>
OIM/ Neurology	Inpatient Med	Pediatrics	OBGyn	Family Medicine	Surgery	Psychiatry
Psychiatry	OIM/Neurology	Inpatient Med	Pediatrics	OBGyn	Family Medicine	Surgery
Surgery	Psychiatry	OIM/Neurology	Inpatient Med	Pediatrics	OBGyn	Family Medicine
Family Medicine	Surgery	Psychiatry	OIM/Neurology	Inpatient Med	Pediatrics	OBGyn
OBGyn	Family Medicine	Surgery	Psychiatry	OIM/Neurology	Inpatient Med	Pediatrics
Pediatrics	OBGyn	Family Medicine	Surgery	Psychiatry	OIM/Neurology	Inpatient Med
Inpatient Med	Pediatrics	OBGyn	Family Medicine	Surgery	Psychiatry	OIM/Neurology

Following the completion of flight group selections – we will be having a Flight Group Relay Race, where each flight group will complete a series of clerkship-inspired tasks.

Final lottery outcomes will be sent to all students the following day.

## Flight Group Trades

**Deadline: 5pm on October 26<sup>th</sup>**

Flight group trades are permitted after the conclusion of the Clerkship Flight Lottery. To request a trade, send an email to the [Clerkship Team](#) **no later than 5pm on October 26<sup>th</sup>**. Both students need to confirm the trade is acceptable on the same email thread. Please ensure your respective Flight Groups are included in the request.

## Student Panels

**Week of 10/24 TBD, Via Zoom**

Optional student panels will be available during the week of October 24<sup>th</sup> for both the CT- and VT-campus students. General clerkship questions as well as site-specific questions can be brought to these campus-specific sessions. For VT-Campus students, each of the lottery sites will have representation, and the information may prove helpful when ranking your location preferences in COMMISAR for the Site Lottery.

## Site Lottery (VT Campus Only)

**Opens: October 31<sup>st</sup> | Closes: November 2<sup>nd</sup>**

Following the flight lottery, Vermont Campus students will engage in a site lottery, which allows VT Campus students to rank (not choose) their location preferences via a lottery program in OASIS. Once the site lottery window closes, OASIS will process all students' ranks to make site assignments. You will be provided with OASIS instructions prior to the lottery . The final schedules will be posted prior to Thanksgiving Break.

### **Site Trades**

#### **Deadline: Noon on November 11th**

Site assignment trades can be made within the same flight. To submit for a site trade, email the [Clerkship Team](#) **no later than noon on November 11th**. Both students need to confirm the trade is acceptable on the same email thread. Please include your Flight Group in the request.

## **Lottery Designee Form—Class of 2025**

This form is only to be used if you can't attend the Lottery for clerkship flight groups. By completing this form you are giving permission for your designee to select your preferences for you.

Please complete this form and send it with your designee to the meeting. If you don't want to designate a fellow student, this form can be returned to the Clinical Curriculum Team at [clinicalcurriculumteam@med.uvm.edu](mailto:clinicalcurriculumteam@med.uvm.edu), no later than Monday, October 17<sup>th</sup>.

At the lottery, when it is your turn to select a flight group we will ask your designee to make a choice for you at that time. The only way to change the selection made by your designee will be during the trading period after the flight groups are assigned.

**Student's Name** (*student unable to attend lottery*): \_\_\_\_\_

**Designee:** \_\_\_\_\_

**Please select my flight group using the ranked choices below.**

<b>Rank (1=first choice)</b>	<b>Flight Groups (first rotation)</b>
	Flight Group A ( <i>OIM/Neurology</i> )
	Flight Group B ( <i>Inpatient Med</i> )
	Flight Group C ( <i>Pediatrics</i> )
	Flight Group D ( <i>OBGyn</i> )
	Flight Group E ( <i>Family Med</i> )
	Flight Group F ( <i>Surgery</i> )
	Flight Group G ( <i>Psychiatry</i> )