

Subject: UVM Travel Policy Addendum: Spring 2022 Guidelines for Review and Approval of University Travel by UVM Students, Faculty, and Staff
Date: Monday, November 15, 2021 3:24:22 PM

To the Campus Community,

This message is to notify you that the [addendum to the existing UVM Travel Policy](#) has been *further* revised for spring 2022 travel, and reflects the new CDC and State of Vermont guidance for out of state travel.

The Travel Policy addendum will be reviewed in February 2022, and summer 2022 guidelines will be issued at that time, with the understanding that the situation is fluid and subject to change as the Vermont Governor's Office and Centers for Disease Control (CDC) requirements are updated. For this reason, students, faculty and staff should not purchase tickets for spring 2022 travel until updated guidelines are available. Should conditions improve, allowing a sooner update to the guidelines, this addendum will be revised and communicated accordingly. The policy of holding travel expenditures made on PurCards pending approval of travel will continue until further notice.

Sincerely,

Richard H. Cate
Vice President for Finance and Administration