

Incoming Medical Student Master Checklist

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Hello Members of the Class of 2024,

We know we've been sending you bits and pieces regarding your fall semester, some of which include asks of you and various deadlines. We worked to compile a reference document compiling all task established thus far to help you track some of the more administrative tasks, as you prepare to make Larner your home.

We can't wait to welcome you home to the Larner College of Medicine on August 10!

Kind regards,
The Orientation Planning Team

Post-Enrollment Tasks

Matriculation Requirements (Completed in OASIS System; DEADLINE: August 01, 2020)

[Checklist Overview Webpage](#) (includes instructions on how to access and complete your OASIS-based checklist)

- Review the [Medical Student Handbook](#) & Affirm (via [OASIS checklist](#)) that you agree to abide by the provisions in the [Medical Student Handbook](#), including the [Tenets of Professionalism](#) and the [Student Honor Code](#).**
Task Contact: [Medical Student Services](#)
- Review the [Immunization Requirements](#) and [Submit Proof of Immunization \(via OASIS checklist\)](#).**
We suggest you begin working on this by Mid-May/ASAP.
Task Contact: [UVM Student Health Services](#)
- Send Official Transcripts to [Medical Student Admissions](#) (via your previous institution's registrar's office)**
Task Contact: [Medical Student Admissions](#)
- Submit [Proof of Health Insurance](#) (scan and upload form and any supplemental documentation as one PDF document via [UVM Large File Transfer Service](#) and to shsqna@uvm.edu)**
Task Contact: [UVM Student Insurance Office](#)

- Acquire and attest to having a valid driver's license & access to a car ([via OASIS checklist](#))**
Task Contact: [Medical Student Admissions](#)
- Review and confirm review of [Technical Standards for Admission, Advancement, and Graduation Policy](#) ([via OASIS checklist](#))**
Task Contact: [Medical Student Services](#)
- Review ACADEMIC HISTORY posted [to OASIS](#) for accuracy**
Task Contact: [Medical Student Services](#)
- Review and update CONTACT INFORMATION in Banner via your [myUVM Portal](#)** (phone number, emergency contact information, preferred first name, pronouns used; continue to maintain this if/when any changes occur)
Task Contact: [Medical Student Services](#)
- Review [LCOM Disability Insurance Policy](#), complete the [Disability Insurance Enrollment Form](#), and upload completed form [to OASIS-based checklist](#)**
Task Contact: [Medical Student Services](#)
- Review and then attest that you agree to the Larner College of Medicine [Student Lockers Policy](#) ([via OASIS checklist](#))**
Task Contact: [Medical Student Services](#)

Prior to Arrival/Start of Orientation Week Course (REQUIRED)

- Complete [Finding Our Common Ground: Diversity, Equity & Inclusion Training](#) ([via the Everfi System](#); course enrollment will be in your Everfi dashboard)**
Completed in Everfi System (course enrollment will be in your dashboard).
COMPLETION DEADLINE: August 01, 2020.
Task Contact: [The Office of Diversity & Inclusion](#)
- [Upload Your Photo](#) for Your [UVM Student ID](#)**
COMPLETION DEADLINE: Noon EST, August 03
Task Contact: [UVM CATcard Service Center](#)
- Complete COVID-19 Safety Training;** instructions regarding how to complete your VOSHA training will go live at <http://go.uvm.edu/vosha-gg> on Monday, August 03.
COMPLETION DEADLINE: August 09, 2020
Task Contact: [Medical Student Services](#)
 - As part of the Safety Training, you will be asked to **Review and sign the [Green & Gold Promise](#) prior to the start of the Fall semester.** This statement will appear for your review and attestation at the end of your Safety Training. [The COVID-19 Health & Safety training will go live on Monday, August 03.](#)
COMPLETION DEADLINE: August 09, 2020
Task Contact: [Medical Student Services](#)
- [Sign up for a White Coat Try on Slot](#)**
COMPLETION DEADLINE: Noon EST, August 07, 2020
Task Contact: [Medical Communications](#)

- Review resources and information regarding COVID-19.** The [UVM Strong Fall 2020 COVID-19 FAQ page](#) and the [UVM Student Health Services COVID-19 page](#) are incredibly helpful and informative resources.
COMPLETION DEADLINE: As soon as you can, and on an on-going basis. The quarantine tool is especially helpful in assisting you to plan your moving timeline.
Task Contact: [Medical Student Services](#)

Prior to Arrival (OPTIONAL)

- Complete the [Little-Sibling Questionnaire](#)**
COMPLETION DEADLINE: always the third Friday, in July (July 17, 2020); however, if you missed this for any reason and have all sorts of FOMO, please do not hesitate to reach out to Student Council. They are currently finalizing the co2023-co2024 BSLS matches for the coming year.
Task Contact: [LCOM Student Council](#)
- Contact [UVM Student Accessibility Services \(SAS\)](#)**
COMPLETION DEADLINE: Prior to arrival and throughout medical school
Task Contact: [SAS email](#)
- [Research and Consider Applying for Student Financial Aid](#)**
COMPLETION DEADLINE: Prior to arrival
Task Contact: [Student Financial Services](#)
- Review the [Family Educational Rights and Privacy Act \(FERPA\) \(know your rights\)](#)**
Task Contact: 1.800.872.5327 (voice); Individuals who use TDD may [use the Federal Relay Service](#)
- [Consider obtaining Parking Permits](#)**
Task Contact: [UVM Transportation and Parking Services](#)
- Complete the [AAMC Matriculating Student Questionnaire \(MSQ\)](#)**
COMPLETION DEADLINE: September 15
Task Contact: [The AAMC MSQ Team](#)
- Complete "[Health History Form](#)"**
Task Contact: [Student Health Services](#)
- Activate your [Osmosis](#) account using your UVMLarnerMed (MED) credentials.**
Task Contact: uvmsupport@osmosis.org

Post-Matriculation Tasks (REQUIRED)

Orientation Course Assignments Throughout the Week

On the Monday of Orientation, you begin your course with a technology distribution and set-up session. This will launch you into your course content and education tools. Course assignments are facilitated via our VIC Portal System (Blackboard-based), and you will receive guidance and support from our incredible [Curriculum Services Team](#) on how to complete any and all required assignments.

- [OPTIONAL] Sign-up for a Campus Tour:** Sign-up will be released in the upcoming issue of your WeeklyWire and in your Curriculum Calendar, in VIC Portal.
Task Contact: [Medical Communications](#)

Post-Orientation Course

- Complete Orientation Evaluations (in OASIS)** (Medical Student Handbook [Policy 550.00 – Evaluation of the Curriculum](#))
Completion Deadline and instructions will be provided to you at the beginning of your Orientation Course. You will have **at least** a week after the course ends to submit your final evaluations.
Task Contact: [Leigh Ann Holterman, Ph.D., Director of Curriculum Evaluation and Assessment](#)

- Complete [Sexual Assault Prevention for Graduate Students @UVM LCOM Training](#)** (via the Everfi System; course invitation email to the training will be sent to your UVM email address on 07/30)
COMPLETION DEADLINE: September 01, 2020
Task Contact: [Medical Student Services](#)

- Firmly establish those sea legs as a #uvmfuturedoc!** And do not hesitate to [reach out with any questions](#). We always here to help where and when we can!