STUDENT EDUCATION GROUP (SEG) MEETING AGENDA
December 3rd, 2019

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<td>5:30 - 6:00</td>
<td>Housekeeping + Welcome 1st year SEG Reps</td>
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<td>6:00 - 6:10</td>
<td>End of Course Evaluations: move to Commons?</td>
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<td>6:10 - 6:30</td>
<td>Course &amp; Committee Updates</td>
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<td>6:30 - 7:00</td>
<td>Guests: Dr. Lee Rosen and Dr. Tim Moynihan - Saturday School for Step prep</td>
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TEAMS
- **Team 1**: Ethan Witt, Sienna Searles, Maggie Carey  
  Foundations: FoCS, PCR  
  Liaison roles: Library, Academic Supports, Communications  
  Clinical Rotations: Psychiatry, Family Medicine
- **Team 2**: Daniel De Los Santos, Audrea Bose, Megan Boyer  
  Foundations: A&D, NMGI, DIV  
  Liaison roles: Elections, Position Statements  
  Clinical Rotations: Surgery, Emergency Medicine
- **Team 3**: Hanna Mathers, Flora Liu, Kelly Chan  
  Foundations: Neural Science, Connections, PHP  
  Liaison roles: Teaching Academy, LIC  
  Clinical Rotations: Internal Medicine, Neurology/Outpatient
- **Team 4**: Chad Serels, Sidney Hilker, Rachel Harrison  
  Foundations: CRR, HDRH, Convergence  
  Liaison roles: Technology, Clinical Skills  
  Clinical Rotations: Ob/Gyn, Pediatrics

COMMITTEE REPORTS
- **MCC COMMITTEE** (Chad Serels, Kalle Fjeld, Luke Higgins)
- **FOUNDATIONS COMMITTEE** (Scott Olehnik and Sidney Hilker)
- **CLERKSHIP COMMITTEE** (Hanna Mathers and Caroline Vines)
- **AAMC REP**: (Brian Rosen)

Student Education Group
12/3/2019
Minutes

Members unable to attend: Chris Bernard, Ethan Witt, Audrea Bose, Dean Zehle, Flora Liu, Hanna Mathers

Members in attendance: Rachel Harrison, Megan Boyer, Sidney Hilker, Chad Serels, Maggie Carey, Kelly Chan, Sienna Searles (skype), Daniel De Los Santos, Leigh Ann Holtermann, Anna Chamby, Will Brown, Raj Aurora, Delaney Sztraicher

Committee Members in attendance: Chad Serels (MCC), Sidney Hilker (Foundations), Kalle Fjeld (MCC) (skype), Scott Olehnik (Foundations)

Minutes by: Megan Boyer

Chairperson: Chad Serels and Sidney Hilker

Guests: Dr. Lee Rosen and Dr. Tim Moynihan

Housekeeping

- Introductions for all first years, including teams and second year jobs
- Ava and Chad were running feedback forums for all the classes, met with Dr. Zehle to communicate the feedback, continuing to work closely with her to see what comes of this and close the loop for students
- Chad distributed clerkship feedback to each team recently
  - Every April going forward, Leigh Ann will distribute the feedback to chair and vice chairs, who will then distribute to each team
- LCME process for re-accreditation
  - There’s an LCME committee
  - 12 standards by which the schools are assessed
  - Collect data from the graduation survey, internal review tool, and the independent student analysis
  - If you’re interested in being involved in this process, reach out to Sidney
  - This process really promotes change and is important
- Chad reached out to Dr. Huggett to have her provide us with key research articles related to medical education (i.e. active learning, switching STEP to after 3rd year, etc.)
  - Hopeing to get this out in the next month to everyone
- Chad is hosting a SEG social (February)- suggestion for bowling
- There will be another SEG retreat sometime around March
  - Goal setting, task setting
  - TBD- sometime around Match Day, bridge week for new 3rd years
- Sidney and Chad will be checking in on attendance of individual members and reaching out accordingly
End of Course Evaluations

- End of course evaluations
  - Talked about posting these on the Commons, but want to limit access to them in case there is any sensitive information
  - Pros/Cons to this?
    - Want to make sure this is just visible to SEG members and will be used responsibly
    - Should post this in a private folder you have to log in to see
    - This will help Leigh Ann get the evaluations to us quickly
  - We can do this for clerkship evaluations as well
- Debating how to re-vamp the pre-clinical evaluation process
  - Response rates were very low this fall, so suspended evaluations until January
  - Leigh Ann reached out to several schools to gather suggestions
  - Going to try doing this by exam block with each faculty member who taught, their picture, and the classes they taught
    - Not doing this by sampling (1/3 of the class) anymore
    - Trying to populate it in calendar again to open at the end of each exam
  - When would it be best to give evaluations?
    - Ideas: during exam review, directly after exam
    - These may generate harsh feedback towards faculty members who had tougher questions
  - Another idea was a reminder email after evaluations close to acknowledge that you didn’t complete the evaluations, and giving people 24 hours to complete them
    - Suggestion to get a personalized email
  - Idea to withhold exam grade until the evaluation is in
    - Or to lose a point off the block grade, etc.

Course and Committee Updates

- MCC
  - Chad sent out notes from the last MCC meeting
    - Reviewed QAR from IM clerkship
      - End of clerkship IM tends to get high ratings and then on GQ is lower (may be due to rating scale)
        - Also speculate that 4th year IM AI may be influencing people’s scores
      - Psych Clerkship
        - Some issues with Danbury and Norwalk were discussed
          - Danbury: concerns with learning experience in outpatient psychology experience
            - Class of 2021 data seems to be more positive
          - Nobody from Norwalk honored on this clerkship
            - Lower shelf exam scores
- One faculty member was a very tough grader (this faculty member is no longer grading)
- Search committee to find a level director for Clerkship
  - Filled by Elise Everett, who will be stepping down from her OB/GYN clerkship director position
  - Tania Bertsch is going to stay in her position, but her position will divide into 2, Dr. Everett will take the clerkship/EM AI/IM AI role
    - Dr. Bertsch will maintain more of an advisory role
- Dr. Beatty stepped down as the DIV course director

- Foundations
  - Kelly reviewed Connections
    - Overall it was a well received course
    - Dr. Cook is very receptive to feedback
  - Attendance
    - Want to promote group learning but also give students freedom as adult learners
    - Want to make sure we value both faculty members’ time and students’ time
    - Students want clarity on expectations, what is considered professional in this setting and what are the repercussions?
      - There needs to be clear communication and follow through
      - Real warning system (email, meeting, advancement), if they want to prioritize attendance
    - This may be tied to evaluation responses as well
    - Might need someone specifically to oversee all the “strikes” instead of the individual course directors (Dr. Menon)
      - Any excused absences would go through her
  - Curricular density
    - Mandating a certain amount of class time and prep time

- SJC
  - Poster presentation at AAMC went well
  - Looking forward to formal dissemination with administration
  - Transitioning leadership
  - Open to new ideas to furthering collaboration with SEG
  - Had a global warming panel recently

**Guests: Dr. Lee Rosen and Dr. Tim Moynihan – Saturday School for STEP Preparation**
- In its 3rd iteration
  - Was completely developed by students
- Opportunity to create a space and community on Saturday mornings for those interested in working through STEP style questions with senior students
- 13 or so dates during the fall/early winter
- Tracking who has been going
- Each session has curated questions based on information students are currently doing in class
• Two primary tutors running it this year  
  o Several other tutors involved, but not necessarily there every week
• Review of curriculum and gaining comfort with board style questions  
  o Theory is that it is good to work through these questions with other people and hearing other  
    people’s thought process  
  o Unable to prove that participating in this program shifts STEP scores at this point, not enough  
    data  
  o However students do report that it increases their comfort level and confidence
• Suggestion to potentially sort groups by personality  
  o Some students may find it stress inducing based on who they’re working with
• How are we currently soliciting feedback from students?  
  o Everyone who has attended at least 1 session is invited to fill out a questionnaire  
  o This year will also be asking why people choose to attend (open ended piece)  
  o Also talked about doing a follow-up in February with people who did Saturday school vs.  
    people who did not  
    ▪ Short, semi-structured interview or another questionnaire
• Also may be interesting to look at people who wanted to attend but had other obligations that  
  weekend, and if attendance correlates to exam weeks
• Always trying to provide the right kind and amount of support for STEP without feeding into the  
  anxiety  
  o Feedback is welcome
• May also be interesting to see if people who don’t go to class are going to Saturday school  
  o Try to supplement the material in class, not compete with it
• Do people who attend Saturday school do better in the actual course?  
  o We don’t currently have this data, but may be good to look at
• Suggestion for a mentoring program for M2s with M4s to learn STEP studying skills and increase cross-  
  class collaboration  
  o Individual STEP intro/mentoring program seemed helpful, so can build on this to make it  
    better matches, etc.

Task List:
• Evaluation folder in Commons - Megan