

## **STUDENT EDUCATION GROUP (SEG) MEETING AGENDA**

**August 21<sup>st</sup>, 2019**

<b><u>Time</u></b>	<b><u>Topic</u></b>
5:30 - 5:45	Housekeeping
5:45 - 6:00	Committee and Course Updates
6:00 - 6:30	Guest: Tim Moynihan (Student Support Services - tutoring, shelf scores, etc)
6:30 – 7:00	Evaluations Restructuring Proposal Study Spaces Document

### **TEAMS**

- **Team 1:** Ethan Witt, Sienna Searles, Maggie Carey  
Foundations: FoCS, PCR  
Liaison roles: Library, Academic Supports, Communications  
Clinical Rotations: Psychiatry, Family Medicine
- **Team 2:** Daniel De Los Santos, Audrea Bose, Megan Boyer  
Foundations: A&D, NMGI, DIV  
Liaison roles: Elections, Position Statements  
Clinical Rotations: Surgery, Emergency Medicine
- **Team 3:** Hanna Mathers, Flora Liu, Kelly Chan  
Foundations: Neural Science, Connections, PHP  
Liaison roles: Teaching Academy, LIC  
Clinical Rotations: Internal Medicine, Neurology/Outpatient
- **Team 4:** Chad Serels, Sidney Hilker, Rachel Harrison  
Foundations: CRR, Generations, Convergence  
Liaison roles: Technology, Clinical Skills  
Clinical Rotations: Ob/Gyn, Pediatrics

### **COMMITTEE REPORTS**

**MCC COMMITTEE** (Chad Serels, Kalle Fjeld, Luke Higgins)

**FOUNDATIONS COMMITTEE** (Scott Olehnik and Sidney Hilker)

**CLERKSHIP COMMITTEE** (Hanna Mathers and Caroline Vines)

**AAMC REP:** (Charlie Nicoli, Brian Gross, Gia Eapen)



**Student Education Group  
8/21/2019  
Minutes**

**Members unable to attend:** Sienna Searles, Dean Zehle, Ethan Witt, Audrea Bose, Maggie Carey

**Members in attendance:** Rachel Harrison, Megan Boyer, Sidney Hilker, Leigh Ann Holterman, Hanna Mathers, Chad Serels (skype), Kelly Chan, Flora Liu, Daniel De Los Santos

**Committee Members in attendance:** Luke Higgins (MCC), Scott Olehnik (Foundations), Richard Brach (SJC), Chad Serels (MCC), Sidney Hilker (Foundations), Hanna Mathers (Clerkship)

**Minutes by:** Megan Boyer

**Chairperson:** Chad Serels and Sidney Hilker

**Guests:** Tim Moynihan

**Housekeeping**

- We now have a communications email, discuss who should have ownership over it (Communications team, Sidney and Chad?)
  - Sidney and Chad will respond to emails
  - Check with Ethan as he might be the owner of it currently
- Don't currently have a method for quick group communication
  - We usually use email for most things, but might be worthwhile to have an informal method for quick responses
  - Will use a group chat moving forward only for quick decisions (i.e. picking new meeting dates, seeing if people can attend something on behalf of SEG, etc.)
    - Sidney and Chad will send out a document for us to submit phone numbers to
- LCME Accreditation
  - Questionnaire goes out to students, usually send this out early so students can make recommendations and administration can make changes as needed
    - Dr. Zehle asked Chad and Ava to hold town halls to gather feedback from students
      - First one will be Class of 2020 on 8/27/19
      - The rest will be held at the beginning of October
- Bylaws

- We will try to vote on these today if possible, but keep in mind we may need to modify election procedures based on what the other leadership groups decide to do to accommodate both Connecticut and Vermont campus students
- SEG election for new representatives
  - Top vote getter for VT will receive a spot, top vote getter for CT will receive a spot, next 2 top votes will get spots
  - A third of the class is going to CT
  - Potential outcome is having 3 representatives from CT and overrepresenting CT proportion wise
  - Dr. Zehle would like this election process to be uniform among the 3 leadership groups
    - Will talk to other groups and try to figure out what they're thinking
    - Will vote on our bylaws in September, hopefully including the appropriate protocol regarding CT and VT campuses

### **Guest – Tim Moynihan**

- New role: screen for interest in tutors, connect students with resources (Stern Center), set up a plan with people to tweak academic process, onboard new tutors to keep services up to date with the need of students
- Students struggling need to get support, as well as students who view themselves as only needing help in a certain area
  - Tutoring service protocols have not yet passed MCC
    - Need to make sure the program is meeting needs but also sustainable
- Would love feedback on how to make sure people who need tutoring are receiving it
  - Currently for Tim's active outreach, he tries to touch base with students who marginally pass an exam
  - Largely rely on clerkship directors to notify him if a certain student is struggling, or to make the student aware that services exist
  - May want to make academic support during clerkship year more widely known among students
    - Tim thinks the tutoring program for clerkship needs more development
    - Wants to design programming that supports students
  - Sidney suggested having clerkship directors reintroduce the ideas of tutors at the clerkship orientation
    - May also be helpful to go through the NBME together, or something similar
  - Want to communicate that tutoring resources are available at all levels of the curriculum
  - Daniel suggested a mid-clerkship NBME (maybe highly encouraged for students to take) so students can see how they're doing and get connected with a tutor if needed
    - Some clerkships don't use an NBME
- Sidney asked how Tim is planning on helping students with STEP1 (how to make sure students are prepared ahead of time and are getting the resources they need)
  - Right now just making sure everyone is aware they can have a consult, a meeting with him, or additional tutoring if needed
  - Tim is unsure how early the office is doing a proactive outreach to students, but this is something he can bring back to the team

- Tim tries to reach out to everyone about upcoming exams- see how things are going and hope that people will let him know if they need help
- Daniel asked if with the increased push towards getting people to use tutoring, we have the resources to support expansion
  - Tim is interested in continuing the one on one tutoring, but also offering small group tutoring for topics that come up frequently
- Leigh Ann asked if there would be a way to link credit and tutoring for the 4<sup>th</sup> years whose schedules may not align with TAing
- Flora brought up she had several successful tutoring sessions remotely
  - This would be a great way to keep tutors engaged even when they leave on away rotations
  - Flora used another screen with students she was tutoring, and will share this information with Tim
- Chad asked if there's any data on what resources are best for third year students to use for shelf exams
  - Sidney suggested it would be helpful for students to share what they each use (create a resource that communicates these to students)

### **Committee and Course Updates**

- MCC
  - May revise metrics to cap tutoring based on resources
  - Course directors seeking clarity on whether or not TAs who are writing test questions can also tutor for the course
  - New course director for PCR
  - Survey on Jumpstart VIC does exist and they are willing to share this data with us if SEG is interested in pursuing it further
    - Some interest in scholarly projects looking at how students performed on the first block (or blocks) and whether they took Jumpstart VIC in person, online, or not at all
    - May be interesting for SEG to be able to see a summary of this data
- SJC
  - Became a SIG over the summer in order to formalize organization role
  - Meeting with course directors to continue social medicine themes of the week
    - Trying to integrate objectives and themes with faculty materials so anecdotes can be shared accordingly
      - Dr. Lounsbury wants to incorporate these themes into faculty reminder emails
  - Material is all set for Connections, still working on material for CRR
  - Have analyzed surveys that were sent out earlier this year
    - They are willing to share a summary of this data with SEG
  - Met with Teaching Academy on creating an inclusive learning environment in preparation for the Medical Education Grand Rounds meeting on September 27<sup>th</sup>
    - This session is designed to feed into the fall staff retreat
- Clerkship
  - July and August
    - Natalie Feldman had a report on learning environment for Class of 2020 clerkship evaluations

- Discussing how to incorporate active learning remotely
    - The Active Learning Team is specifically looking at clerkships (Morgan Pratt and Dr. Moore)
  - Trying to make teaching sessions equal between sites
  - Looking at how to determine passing for NBME for clerkships
    - Currently use percentiles (5<sup>th</sup> percentile)
    - 2 other methods are determined by subject matter experts (a bit more outdated)
      - Experts create passing scores based on overall exam or looking at difficulty of questions
      - Should be noted that these choices would have resulted in very similar results for students grade wise
    - SEG discussed how whatever method is picked should be communicated clearly to students so they are aware
    - MCC September meeting will specifically be dedicated to making sure there is standardized grading procedure for curriculum
- Foundations (Leigh Ann)
  - Cara Simone (manager for the Active Learning Team) is taking over the curriculum responsibilities of Christian Berry's position
    - Other non-Foundations curriculum related responsibilities were distributed among other OMSE members
  - Discussing evaluation process

### **Evaluations Restructuring Proposal**

- Evaluations taking place in LimeSurvey
- Every session has the link in the calendar
- Completely anonymous (no way to see who's completing them)
- Anyone can fill out any evaluation at any time
- Overall end of course evaluation is still the same (required)
- If we don't get good response rates, may have to set a quota (fill out 2-3 session evaluations every week) or incentivize
- Each survey is open until the end of the following week
- Tension around reliance on students only for faculty promotions
  - This may be an opportunity for faculty to get feedback from peers and the Active Learning Team, etc.
  - A peer feedback process is currently being developed
- SEG should promote filling out these surveys and the importance of "Milk and Cookies" sessions so we have some student feedback to report even if the evaluation responses are low
- Chad mentioned that SEG will also get cumulative data on clerkship evaluations so SEG can get updated information on this

**Task List:**

- Add study spaces document to agenda for next meeting – Rachel
- Add clerkship group assignments to the top of the meeting agendas – Megan
- Send out sheet for phone number requests – Sidney
- Send proposal for CT representative votes to Dr. Zehle – Sidney