

**From:** [StudentCOMServices](#)  
**Bcc:** [LCOM Class Of 2023 List](#)  
**Subject:** Co2023 MONDAY DEADLINE - Shelf Voucher Requests for Holiday Break  
**Date:** Thursday, December 16, 2021 8:56:44 AM

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Hello Clerkship Students,

As you know, UVM Administrative offices will be closed from 12/24/2021-1/3/2022. In order to ensure that all voucher requests are processed prior to the break, we are implementing a deadline of **3pm on Monday, December 20<sup>th</sup>** for requests to be received. Any voucher request emailed after that time will be fulfilled after our offices reopen on January 4<sup>th</sup>.

Please see the notices below from the Weekly Wire regarding the Administrative closing:

- All UVM Administrative Offices Closed: [12/24/2021 - 01/03/2022](#). All UVM Offices, including the Office of Medical Student Education, are closed in observance of Holiday and Winter Break. Offices will re-open at 8am, Tuesday, January 4. Please plan accordingly, and we apologize for any inconvenience.

Best regards,

**The Medical Student Services Team**

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