

**NNE-CTR Pilot Project Application Proposal Documents Checklist**

PLEASE REVIEW APPLICATION INSTRUCTIONS AND INCLUDE THIS CHECKLIST WITH YOUR APPLICATION in the appropriate UPLOAD section.

Pilot Project Lead: Institution:

Proposal Title:

* Each Section upload includes the components listed saved as a combined PDF with the specified filename.
* Please check or put an “x” next to each component included.
* Templates for all sections are located on our website EXCEPT for Section D, which is in narrative form.

**Section A: NIH FORMS** (filename: **ApplicantLastName\_SectionA\_NIH\_Forms)**

* Signed Cover Page (PHS398 face page)
* Project summary, Relevance, Performance sites
* List of Senior/Key and Other Significant Contributors and human embryonic stem cells

**Section B: Budget and Justification** (filename**: ApplicantLastName\_SectionB\_Budget**)

* Detailed Budget (if more than one site, detailed budget from each site, plus cumulative budget page); Use the budget template developed for the NNE CTR Pilots

**Section C: Biosketches** (filename: **ApplicantLastName\_SectionC\_Biosketches)**

* NIH Biographical Sketches of all Senior/Key Personnel (biosketch-blank-format form)

**Section D: Research** **Plan** (filename: **ApplicantLastName\_SectionD\_ResearchPlan**)

* Introduction (if applicable, for resubmissions only) (1 page limit).
* Specific Aims (1 page limit)
* Research Strategy(6 page limit)
* References/Bibliography (no page limit)
* Vertebrate Animal section, if applicable
* Letters of Support, optional

**Section E: Human Subjects** (filename: **ApplicantLastName\_SectionE\_Human Subjects)**

* Human Subjects and Clinical Trials form, if applicable (NOTE: If you are using human specimens deemed “not human subjects” you must justify this in the human subjects section)

**Section F: Attestation of Project Lead** (filename: **ApplicantLastName\_SectionF\_Attestation)**

* Project Lead Signed Attestation Form

**Section G: Institutional Assurances** (filename: **ApplicantLastName\_SectionG\_Assurances)**

* Collaborating Sites Institutional Assurance Signed, if applicable

**Section H: Checklist** (filename: **ApplicantLastName\_SectionH\_Checklist**)

* Checklist filled out showing all included documents