

Larner College of Medicine
Faculty Meeting Minutes
Tuesday, January 8, 2019
Med Ed 200 (Sullivan Classroom)

1. Dean Page call the meeting to order at 5:30 PM.
2. Announcements and Early Reflections.
 - a. Dr. Page recounted highlights of first three months as LCOM Dean:
 - White Coat Ceremony
 - Alumni Week
 - Board of Trustees Meeting
 - Chamber of Commerce Meeting
 - Meeting Sen. Sander, Rep. Welch, Lt Gov. Zuckerman
 - Listening Tour with 4 Town Halls
 - Starting ½ day per week seeing patients in clinic
 - b. Dean Page expressed commitment to be involved in 3 missions:
 - Maintain strong clinical affiliation with UVMMC and network.
 - Continue educational innovation with Larner gift and active learning.
 - Support basic science departments and build the new research building.
 - c. Plan to communicate and celebrate successes
 - Develop newsletter to highlight accomplishments.
 - Recognition that philanthropy may be augmented via positive communication.
3. Draft Statement on Professionalism
 - Taskforce convened to generate statement representing importance.
 - Statement will be included in future offer letters.
 - Taskforce led by Dr. Debra Leonard, Chair of Pathology and Laboratory Medicine.
 - Taskforce comprised of 12 members of faculty, administration and student body selected from 43 volunteers.
 - Draft (dated 12/14/18): *“Our Larner College of Medicine community upholds the highest standards of professional conduct, as we follow our curiosity and passion for lifelong learning and improvement. We demonstrate professionalism through integrity, accountability, compassion, altruism and social responsibility. We humbly honor the trust our society has placed in us as stewards of the art and science of medicine, relying on kindness, respect and cultural competence to guide our daily interactions. We expect all members of our community to embrace these principles of professionalism as we conduct and support research, education and patient care that is second to none.”*
 - Robust discussion ensued.
 - Feedback and suggestions are welcomed.

4. Preparation for LCME
 - LCME accreditation requires continual quality improvement.
 - LCME visit will be April 2021.
 - Formal preparation timeline begins October 2019.
 - Current project begun to update LCOM bylaws, Faculty handbook and Standards and Guidelines.
 - Chairs asked for nomination to populate review committees

5. Committee on Advancement
 - Senior Associate Dean for Medical Education Jefferies presented recommendation from the Committee on Advancement that LCOM student Clare Park receive the degree of Doctor of Medicine.
 - Faculty unanimously concurred.
 - Recommendation now moves to Faculty Senate and then Board of Trustees for approval.

6. Future Faculty Meetings
 - Discussion about structure and frequency of future faculty meetings
 - Desire for electronic access
 - Possibility of refreshments
 - Possibility to vary time of day

7. Meeting adjourned by Dean Page at 6:22 PM

Minutes submitted by Donald Mathews, MD



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LARNER COLLEGE OF MEDICINE

Larner College of Medicine Faculty Meeting

JANUARY 8, 2019

Agenda

- I. Announcements and Early Reflections – *Dean Page***
- II. Draft Statement on Professionalism – *Dr. Leonard***
- III. Preparation for LCME – *Dean Page***
- IV. Committee on Advancement - *Dr. Jeffries***
 - A. Recommend Candidate for the Doctor of Medicine Degree**

Statement on Professionalism

Statement on Professionalism

I. Process

- ✓ Task Force formed to develop draft statement
- ✓ Draft statement reviewed by initial stakeholders
- ✓ Feedback considered for revisions
- Draft statement circulated to all LCOM stakeholders
- Feedback considered for revisions, with revised draft circulated to UVM stakeholders
- Final statement adopted and rollout plan implemented

Task Force Members

Faculty

- Debra Leonard, MD, PhD, Prof & Chair, Pathology & Laboratory Medicine
- Margaret Tandoh, MD, Assistant Prof, Surgery/Assoc Dean, Diversity & Inclusion
- Jim Ulager, MD, Assistant Prof, Family Medicine/AVP, UVM Health Network
- Michael Previs, PhD, Assistant Prof, Molecular Physiology & Biophysics

Staff

- Jacqueline Drouin, Clinical Coordinator, LCOM Campuses
- Gordon White, Manager, Technical Support Services
- Lyndelle LeBruin MS, MPH, Research Staff, Pathology & Laboratory Medicine

Students

- Conner Soderquist, MS3
- Nikkole Turgeon, MS1
- Emily Whitaker, PhD Graduate Student, Microbiology & Molecular Genetics

Residents/Fellows

- Hans Michell, MD, PGY4 Resident, Radiology
- Mead Ferris, MD, Fellow, Surgery

Statement on Professionalism

**Robert Larner, M.D. College of Medicine
Professionalism Statement Draft
December 14, 2018**

Our Larner College of Medicine community upholds the highest standards of professional conduct, as we follow our curiosity and passion for lifelong learning and improvement. We demonstrate professionalism through integrity, accountability, compassion, altruism and social responsibility. We humbly honor the trust our society has placed in us as stewards of the art and science of medicine, relying on kindness, respect and cultural competence to guide our daily interactions. We expect all members of our community to embrace these principles of professionalism as we conduct and support research, education and patient care that are second to none.

LCME Preparation

LCME Preparation Timeline

- LCME accreditation requires continuous quality improvement
- We are already preparing for LCME visit in April, 2021
- We are preparing to update LCOM bylaws, faculty handbook, and Standards & Guidelines
- We must be ready when the formal LCME preparation timeline begins in October

LCME Preparation Timeline

- **October 2019:** Institutional Self Study Task Force and Subcommittees appointed; Student Survey team designated
- **January 2020:** Student Survey distributed
- **March 2020:** Self Study Task Force Reviews Data
- **June 2020:** Self Study Task Force prepares Survey Report
- **January 2021:** Survey Report submitted to LCME
- **April 2021:** Site Visit

Committee on Advancement

Committee on Advancement



Candidates for Doctor in Medicine Degree
January 2019

Clare Park

1 Student

Reviewing Entity	Date Approved
Larner College of Medicine Committee on Advancement	November 27, 2018
Larner College of Medicine Faculty	
University of Vermont Faculty Senate	



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