



Instructions for Accessing vLIFE Online Library

1. [Login to My Credits](#)
 - a. UVM/UVM Medical Center Sign-in
 - b. Existing non-UVM/UVM Medical Center Sign-in (bottom left)
 - c. Create a New Account (right)

MY CREDITSCONFERENCESVLIFE LIBRARYREGULARLY SCHEDULED SERIESAPPLICATIONS

The University of Vermont

COLLEGE OF MEDICINE

My Credits

Use the options below to either sign in w/ native credentials, UVM School of Medicine SSO credentials or create a new account.

UVM/Medical Center Sign-in

Use this option to sign in with your UVM / UVM Medical Center account.

Create New Account

* - indicates a required item.

***First Name:**

***Last Name:**

Medical Center/Hospital/Company:

***Email Address:**

This form collects name, email address and other contact information so our support team can communicate and provide assistance. Please check our [Privacy Policy](#) to see how we protect and manage submitted data.

*** I consent to having this contact information collected via this form.**

Existing Account (Non UVM/UVM MC)

Please enter your username and password

Username:

Password:

[Forgot your Password? Get it now!](#)

2. Click on “vLIFE Library”

The screenshot shows the top navigation bar with the following items: MY CREDITS, CONFERENCES, VLIFE LIBRARY, REGULARLY SCHEDULED SERIES, and APPLICATIONS. Below the navigation bar is the university logo and the text "The University of Vermont COLLEGE OF MEDICINE". A green notification box states: "You have successfully signed into the system. Use the 'Sign Off' option to log out before leaving the site." The main content area is titled "My Credits" and includes the text: "Use this section to manage your credits. You can claim credit, edit your evaluations, and print your transcript or certificate. To claim credit for sessions, please use the option below to list sessions by activity or use the Search Sessions button for advanced search options." Below this text is a "Claim Credit" section with a dropdown menu labeled "-- Select Activity --" and a "List Sessions By Activity" button. On the right side, there is a vertical menu with the following items: My Account, My Credits, vLIFE Library (highlighted in yellow), My External Certificates (with a tooltip "vLIFE Library" above it), My Applications, My Activity Center, My Required Forms, and Sign Off.

3. Click on “Find Online Courses”

The screenshot shows the top navigation bar with the following items: MY CREDITS, CONFERENCES, VLIFE LIBRARY, REGULARLY SCHEDULED SERIES, and APPLICATIONS. Below the navigation bar is the university logo and the text "The University of Vermont COLLEGE OF MEDICINE". The main content area is titled "My Online Courses" and includes the text: "Use this page to view active online courses". Below this text is a "My Completed Online Courses" section with the text: "Use this page to view completed online courses." On the right side, there is a vertical menu with the following items: My Account, My Credits, vLIFE Library, and My External Certificates. A yellow tooltip labeled "Find Online Courses" is positioned over the "vLIFE Library" menu item, and another tooltip labeled "Find Online Courses" is positioned over the "My Completed Online Courses" section.

4. Click on "Search"

The screenshot shows the top navigation bar with links: MY CREDITS, CONFERENCES, VLIFE LIBRARY, REGULARLY SCHEDULED SERIES, and APPLICATIONS. Below the navigation bar is the university logo and the text "The University of Vermont COLLEGE OF MEDICINE". The main content area is titled "Search Online Courses" and includes a "By Criteria" section with a "Text Search:" input field, a "Department/Practice Site:" dropdown menu set to "-- ALL --", and a yellow "Search" button. On the right side, there is a vertical menu with links: My Account, My Credits, vLIFE Library, My External Certificates, My Applications, and My Activity Center.

5. Scroll to find materials of interest and click on title to access material.

6. Click on "Enroll" to begin.

The screenshot shows the same navigation bar and university logo as the previous image. The main content area displays course details: "Starts On: Mon, 12/11, 2017: 5:00 PM", "Ends On: Sat, 11/30, 2019: 6:30 PM", "Type: Enduring Material", and "Credits: 2". To the right of these details is a yellow "Enroll" button. Below the "Enroll" button is a table with two columns: "Step" and "Status". The table contains four rows of data, each with a red 'X' in the "Status" column.

Step	Status
Pretest	X
Video/Document Presentation	X
Posttest	X
Evaluation	X

On the right side, the vertical menu from the previous image is visible, showing links: My Account, My Credits, vLIFE Library, My External Certificates, My Applications, and My Activity Center.