

# My Credits Instructions for Accessing Enduring Materials

## 1. Login in to My Credits

a. UVM/Medical Center Sign-in or create a new account

	MY CREDITS	CONFERENCES	REGULARLY SCHEDULED SERIES	APPLICATIONS		
The University of Vermont COLLEGE OF MEDICINE						
My Credits Use the options below to either sign in w/ native credentials, UVM School of Medicine SSO credentials or create a new account.						
UVM/Medical Center Sign-in Use this option to sign in with your UVM / UVM Medical Center account.	Create New Account * - indicates a required item. * First Name:					
Existing Account (Non UVM/UVM MC)	*Last Name:					

## 2. Click on "My Online Courses"

Å	MY CREDITS	CONFERENCES	REGULARLY SCHED	ULED SERIES	APPLICATIONS		
The University of Vermont COLLEGE OF MEDICINE							
You have successfully signed into the system. Use the 'Sign Off' option to log out before leaving the site.				My Account			
My Credits					My Online Courses		
Use this section to manage your credits. You can claim credit, edit your evaluations, and print your transcript or certificate.				My External Certificates			
To claim credit for sessions, please use the option below to list sessions by activity or use the Search Sessions button for advanced search options.			My Applications				
Claim Credit				My Activi	ty Center		
Colort Activity	Calact Activity						

#### 3. Click on "Find Online Courses"

Å		MY CREDITS	CONFERENCES	REGULARLY SCHEDULED	SERIES	APPLICATIONS
The University of Vermont COLLEGE OF MEDICINE						
My Online Courses						unt
	F-0-			Find Online Courses	My Credit	ts
My Completed Online Courses My Online Courses					e Courses	

## 4. Click on "Search"

	MY CREDITS	CONFERENCES	REGULARLY SCHEDULED SERIES	APPLICATIONS		
The University of Vermont COLLEGE OF MEDICINE						
Search Online	Courses		My Ac	count		
By Criteria		My Cr	edits			
Department/Practice Site:			My Or	line Courses		
	ALL		My Ex	ternal Certificates		
	Search		Му Ар	plications		

- 5. Scroll to find materials and click on the title to access.
  - Teaching Academy Enduring Series: Faculty Development for Medical Educators FY 2019 - Part 1 – Providing Feedback, Teaching in a Busy Clinic, Teaching Clinical Reasoning
  - Teaching Academy Enduring Series: Faculty Development for Medical Educators FY 2019 - Part 2 – RIME, Orienting Medical Students, One Minute Preceptor

# 6. Click on "Enroll" to begin.

Å		MY CREDITS	CONFERENCES	REGULARLY SCHEDU	ED SERIES	APPLICATIONS	
The University of Vermont COLLEGE OF MEDICINE							
Teaching Academy Enduring Series: Faculty Development for Medical Educators FY 2019 - Part 1 - Providing Feedback; Teaching in a Busy Clinic, Teaching Clinical Reasoning							
Starts O Ends On	n: Wed, 8/1, 2018: 12:00 AM : Thu, 7/23, 2020: 12:00 AM		Enroll			e Courses	
Type: Enduring Material Credits: 0.5			Step		My Exter	nai Certificates	