

**Pilot Project Application Checklist**

For application submission, please assemble items in the following order into one PDF and send by email to [edward.north@uvm.edu](mailto:edward.north@uvm.edu?subject=Pilot%20Project%20Application) with “UVMCC Pilot Project Application” in the subject line.

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| --- | --- | --- |
| **ITEM** | **Limit** | **✓** |
| 1. Title | As Needed |  |
| 1. Key Personnel | As Needed |  |
| 1. Key Words | As Needed |  |
| 1. Category | NA |  |
| 1. Resubmission? | NA |  |
| 1. Prior Funding | As Needed |  |
| 1. Overlap | As Needed |  |
| 1. Regulatory Approvals | NA |  |
| 1. Shared Resources | NA |  |
| 1. Lay Summary | 3-4 sentences |  |
| 1. Abstract | 1 page |  |
| 1. Leadership Plan | 1 page |  |
| 1. Extramural Funding Plan | As Needed |  |
| 1. Specific Aims | 1 page |  |
| 1. Research Strategy | 5 pages |  |
| 1. Response to Reviewers (for resubmissions only) | 1 page |  |
| 1. Literature Citations | As Needed |  |
| 1. Budget | As Needed |  |
| 1. Budget Justification | As Needed |  |
| 1. Departmental Approvals | As Needed |  |
| 1. Facility Head Approval | As Needed |  |
| 1. [**NIH format Biosketches**](https://grants.nih.gov/grants/forms/biosketch.htm) for Key Personnel | 5 pages each |  |
| 1. Letters of Collaboration or Letters of Support (optional) | As Needed |  |

**Please go to the** [**UVMCC Intramural Funding Web Page**](http://www.med.uvm.edu/uvmcancercenter/research/intramural-funding)

**to download forms and related materials.**